

PUBLIC LIBRARY SECTION  
KANSAS LIBRARY ASSOCIATION  
BYLAWS\*

ARTICLE I - NAME

Section 1. The name of this association shall be the Public Library Section of the Kansas Library Association.

ARTICLE II - PURPOSE

Section 1. The purpose of the Public Library Section shall be:

1. To provide an opportunity for communication among public librarians and to allow them to explore new ideas and improvements in the public library field.
2. To sponsor a program at the annual KLA convention.
3. To elect a President who will represent the Public Library Section as a member of the Executive Council of the Kansas Library Association.

ARTICLE III - MEMBERSHIP

Section 1. Membership in this section is open to any personal member of the Kansas Library Association who applies for section membership and pays the annual section dues.

ARTICLE IV - MEETINGS

Section 1. The annual meeting of the Public Library Section shall be held during the annual KLA conference.

Section 2. Special meetings may be called by the President or by petition often members of the section. Notice of such meetings shall be mailed to each member at least 30 days in advance of the meeting.

Section 3. Quorum. A quorum shall consist of 20 members.

Section 4. Order of Business.

1. Call to order.
2. Reading of minutes of previous meeting.
3. Communications.
4. Reports of committees.
5. Unfinished business.
6. New business.
7. Announcement of election results.
8. Adjournment.

## ARTICLE V - OFFICERS AND NOMINATING COMMITTEE

### Section 1. Officers.

The officers of the Public Library Section shall consist of a President, Vice President/President Elect, <much of our documentation lists officers in terms of Chair and Vice-Chair/Chair Elect; which is more appropriate?> and a Secretary.

### Section 2. Terms of Office.

Terms of office shall follow that of the Kansas Library Association: ~~from July 1 of the year of election through June 30 of the following year.~~, and shall begin immediately at the end of the Annual Conference and Annual Membership meeting.

*KLA By-laws revised and approved by Council July 30, 2013*

#### *Article XII. Official Year*

*Section 1. The fiscal year shall begin July 1 and end June 30.*

*Section 2. The membership year is one year from the date of joining.*

*Section 3. The term of office shall begin immediately at the end of the Annual Conference and Annual Membership meeting.*

### Section 3. Election.

A Vice President/President Elect and a Secretary shall be elected by ballot for a term of one year by a majority vote of the members voting. Ballots shall be ~~mailed~~ emailed to all members at least one month prior to the annual meeting.

### Section 4. Duties.

The President's duties shall be to preside at all meetings of the Public Library Section, to plan the program for the annual KLA conference, to represent the Public Library Section as a member of the Executive Council of the Kansas Library Association, and to appoint all standing and special committees. The President shall serve as an ex officio member of appointed committees.

The Vice President/President Elect shall assume the duties of the President in the President's absence, shall become President at the completion of their first year, and shall assist the President in program planning and with any other projects as requested.

The Secretary shall keep the minutes of all business meetings of the section and shall forward a copy to the President and to the Vice President/President Elect within thirty days of the meeting, shall maintain files of minutes of previous meetings of the section, and shall assist the President and Vice President/President Elect in planning section business.

Section 5. Nominating Committee.

The Nominating Committee shall consist of the President and Vice President/President Elect. By ~~February~~ **August** 1 of the year of election, the committee shall prepare a slate consisting of two names for every office for which there is a vacancy.

Section 6. Vacancies of Office.

A vacancy in the office of the President shall be filled for the remainder of the term by the Vice President/President Elect. This shall not prevent the Vice President/President Elect from serving a regular term as President the following year. A vacancy in the office of Vice President/President Elect or Secretary shall be filled by appointment by the President.

ARTICLE VI - EXECUTIVE COMMITTEE

The President, Vice President/President Elect and Secretary constitute an Executive Committee with the power to act for the section as a whole whenever it is deemed necessary. The Executive Committee shall act on all matters coming before them by majority vote.

ARTICLE VII - AMENDMENTS

These bylaws may be amended, repealed or altered in whole or in part by a majority vote of any organized meeting of the Public Library Section.

ARTICLE VIII - PARLIAMENTARY AUTHORITY

In all matters not covered by its bylaws, this section shall be governed by Robert's Rules of Order. Newly Revised.

\* Amended 4/9/99 at the Annual Business Meeting held at Tri-Conference in Salina, KS.